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PART—I

Notifications, Orders and Declarations by Haryana Government

HIGHER EDUCATION DEPARTMENT

The 4th March, 2014

No. KW 20/17-2011 UNP (5).—In exercise of the powers conferred by Sub-section (5) of Section 30 of Haryana Private Universities Act, 2006 and all other powers enabling him in this behalf, the Governor of Haryana hereby allows K. R. Mangalam University, Sohna Road, Gurgaon to frame its First Statutes.

S. S. PRASAD,
Additional Chief Secretary to Government Haryana,
Higher Education Department, Chandigarh.

Chapter 1 - General Provisions

1. Definitions

In these Statutes, unless the context otherwise requires

a) "Academic Council" means the Academic Council of the University;

b) "Academic Staff" means a Teacher or any other person required to impart education or to guide research or to render guidance in any other form to the students for pursuing a course of study of the University or in any Institution or School maintained by the University;

c) "Administrative Staff" means any person who is an employee of the University, other than a Teacher, who is primarily responsible for dealing with the administrative matters of the University;

d) "Authorities" mean the authorities of the University within the meaning of Section 21 of the Haryana Private Universities Act, 2006;

e) "Governing Body" means the Governing Body of the University;

f) "Board of Management" means the Board of Management of the University;

g) "Board of Studies" means the Board of Studies of each School;

h) "Central Government" means the Government of India;

i) "Chancellor", "Vice Chancellor" and "Pro-Vice Chancellor" mean, respectively, the Chancellor, Vice Chancellor and Pro-Vice Chancellor of the University;

j) "Department" means an Academic Department of a School of the University;

k) "Dean" means the Head of a School of the University;

l) "Employee" includes any person employed by the University to work in the University and includes a Teacher, Officer (other than the Visitor and a Visiting Teacher) and any other employee of the University;

m) "Finance Committee" means the Finance Committee of the University;

n) "Government" means the Government of Haryana;

o) "Haryana Act" means the Haryana Private Universities Act, 2006;

p) "Institution" means an academic institution maintained by the University;

q) "Officer" means an Officer of the University within the meaning of section (14) of the Haryana Act and section 2 of these statutes;

r) "Postgraduate Certificate" means any postgraduate course of study leading to a certificate or diploma other than a postgraduate degree;

s) "Postgraduate Degree" means any Doctor of Philosophy, Master of Philosophy, Masters Degree and any Honorary Degrees thereof;

t) "Prescribed" means prescribed by the Statutes, Ordinances or Regulations;

u) "Registrar" means the Registrar of the University;

v) "School" means a school of the University, which may consist of one or more academic departments;

w) "Sponsoring body" in relation to the University means **Mangalam Edu Gate** registered under section 25 of the Companies Act, 1956;

x) "State" means the State of Haryana;

y) "Statutes," "Ordinances", "Regulations" and "Rules" mean, respectively, the Statutes, Ordinances, Regulations and Rules of the university for the time being in force;

z) "Student" means a person seeking to be admitted or duly admitted as a full-time or part-time student in any School or Institution of the University in accordance with the Regulations to undergo a course of study or research leading to a degree or diploma or certificate of the University;

aa) "Teacher" means a Professor, Associate Professor, Assistant Professor of the University;

bb) "Undergraduate Degree" means any Bachelor's Degree;

cc) "University" means the K. R. Mangalam University; and

dd) "Visiting Teacher" means a visiting Professor, Associate Professor, Assistant Professor or any other person required to impart education or to guide research or to render guidance in any other form to the students for pursuing a course of study of the University or in any Institution or School maintained by the University;

ee) "Visitor" means the Visitor of the University;

ff) Any reference to "any Officer, authority, body, committee or board" in this Statute, where the context allows, may include the following:

1) Any Committee or board of the University within the meaning of these Statutes;
2) Any Schools of the University;
3) The Library of the University;
4) Bodies managing Students Residences;
5) The Internal Audit Unit;
6) Any board to be appointed or established.

Chapter 2 – Officers of the University

2. Officers of the University

The following shall be the Officers of the University:

1) the Visitor;
2) the Chancellor;
3) the Vice Chancellor;
4) the Pro-Vice Chancellor(s);
5) the Registrar;
6) the Controller of Examinations;
7) the Chief Finance and Accounts Officer;
8) the Proctor;
9) the Dean Students Welfare
10) Deans of Schools;
11) Heads of Departments; and
12) Such other officers of the University who are included as such from time to time by the Haryana Private Universities Act, 2006 any Act of the Government of India or any Statutes, Ordinances, Regulations or Rules.

3. Visitor

1) The Governor of Haryana shall be the Visitor of the University.
 a) The Visitor shall have the powers as specified under the Haryana Private Universities Act, 2006 as follows:
 b) when present, he shall preside over the convocation of the university for conferring degrees and diplomas;
 c) to call for any paper or information relating to the affairs of the university; and
 d) on the basis of the information received under clause (c), if he is satisfied that any order, proceeding, or decision taken by any authority of the university is not in conformity with the provisions of the Act, Statutes, Ordinances, Regulations or Rules, he may issue such directions as he may deem fit in the interest of the university and the directions so issued shall be complied with by the University.

4. Chancellor

1) The Chancellor of the University shall be appointed by the Sponsoring body for a period of three years with the approval of the Visitor by following such procedures and on such terms and conditions as may be prescribed by the Rules made by the Government under clause (d) to Subsection (2) of Section 47 of the Haryana Private Universities, Act, 2006.
2) The Chancellor shall be the head of the University;
3) If the office of Chancellor becomes vacant due to death, resignation or otherwise, or if the Chancellor is unable to perform his or her duties due to illness or any other cause, the Governing Body shall appoint a new Chancellor as per the Rules mentioned under sub-section (1) above
4) The Chancellor shall have the powers as specified under the Haryana Private Universities Act, 2006, as follows:
 a) to call for any information or record;
 b) to appoint the Vice Chancellor;
 c) to remove the Vice Chancellor in accordance with the provisions of sub-section(7) of section 17 of the Haryana Private Universities Act, 2006.
5) Subject to the provisions of the Haryana Act, the Chancellor shall have the power, as chairman of the Governing Body, to order review by the authority taking the decision / order or by the Governing Body of any decision or order of any officer, authority, committee or board, if they do not confrrm to the provisions of the Haryana Act, the Statutes or the Rules of the University.

5. Vice Chancellor

1) The Vice Chancellor shall be appointed by the Chancellor as per the qualification and other conditions prescribed by the University Grant Commission (UGC).
2) The Vice Chancellor shall be a full-time salaried officer of the University.
3) The Vice Chancellor shall be appointed by the Chancellor for a period of three years. He or she shall be eligible for re-appointment for another term of three years; provided further that a Vice Chancellor shall continue to hold the office even after the expiry of his term till new Vice Chancellor joins. However, in any case this period shall not exceed one year.
4) If the office of the Vice Chancellor becomes vacant due to death, resignation or otherwise or if the Vice Chancellor is unable to perform his or her duties due to illness or any other cause, the Chancellor shall appoint an acting Vice Chancellor who shall be Pro-Vice Chancellor or a senior Professor of the University for not more than one year until the existing Vice Chancellor resumes his or her duties or until a new Vice Chancellor assumes office, whichever is earlier.

5. (a) Powers and functions of the Vice Chancellor

1) The Vice Chancellor shall have the powers as specified under the Haryana Private Universities Act, 2006, as follows:
 a. The Vice Chancellor shall be the principal executive and academic officer of the university and shall exercise general superintendence and control over the affairs of the university and shall execute the decisions of various authorities of the university.
 b. In the absence of both the Visitor and the Chancellor, the Vice Chancellor shall preside over the convocation of the university.

2) Subject to provisions of the Haryana Act, the Vice Chancellor shall have the following additional powers and functions:
 a. The Vice Chancellor shall ensure compliance with the provisions of the Haryana Act, Statutes, Ordinances, Regulations and Rules of the University.
 b. All powers relating to the proper maintenance and discipline of the University shall be vested in the Vice Chancellor.
 c. The Vice Chancellor may provide for appointment of Visiting Fellows, Emeritus Professors and Visiting Professors and for Fellowships, Scholarships, Studentships, Medals and Prizes with the approval of the Chancellor.
 d. The Vice Chancellor shall exercise all other powers as may be delegated by the Chancellor.
 e. The Vice Chancellor shall have the power to re-delegate some of his or her powers to any of his or her subordinate officers as prescribed by the Statutes.
 f. The Vice Chancellor shall have the power to convene or cause to be convened meetings of the various Authorities, Bodies, Committees and Boards of the University for which he or she is the Chairperson.
 g. The Vice Chancellor shall have the power to appoint the Pro-Vice Chancellor(s) in consultation with the Board of Management.
 h. The Vice Chancellor shall have the power to fix emoluments and other terms and conditions of service of all academic and administrative staff in accordance with the budget approved by the Governing Body.

3) If, in the opinion of the Vice Chancellor, it is necessary to take immediate action on any matter for which powers are conferred on any other officer or authority by or under the Act/ Statutes, he may take such action as he may deem necessary and shall at the earliest opportunity thereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter:

Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Vice Chancellor then such case shall be referred to the Governing Body whose decision thereon shall be final:

Provided further that where any such action taken by the Vice Chancellor affects any person in the service of the university, such person shall be entitled to prefer, within three months from the date on which such action is communicated to him, an appeal to the Board of Management and the Board of Management may confirm or modify or reverse the action taken by the Vice Chancellor.

4) If, in the opinion of the Vice Chancellor, any decision of any authority of the University is beyond the scope of the powers conferred by this Act, Statutes, Ordinances, Regulations or Rules or is likely to be prejudicial to the interests of the university, he shall direct the concerned authority to revise its decision within fifteen days from the date of such direction and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Governing Body and its decision thereon shall be final.

5) The Vice Chancellor shall exercise such powers and perform such duties as may be specified by the Statutes or the Ordinances.

6) If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants and if the continuance of the Vice Chancellor is not in the interest of the university, the Chancellor may, by an order in writing stating the reasons therein, ask the Vice Chancellor to relinquish his office from such date as may be specified in the order:

Provided that before taking an action under this sub-section, the Vice Chancellor shall be given an opportunity of being heard.

6. Pro-Vice Chancellor(s)

1) There may be one or more than one Pro-Vice Chancellors of the University.

2) The Pro-Vice Chancellor must be a person qualified to be appointed as a Professor.

3) The Pro-Vice Chancellor shall be full-time salaried officers of the University appointed by the Vice Chancellor in consultation with the Board of Management. The appointment of the Pro-Vice Chancellor shall be for a period of three years renewable for another period of three years.

4) The Pro-Vice Chancellors shall perform such duties and exercise such functions and powers as the Vice Chancellor may specify generally or in individual cases and shall assist the Vice Chancellor on all matters academic and administrative.

5) When the Vice Chancellor is on leave or is otherwise unable to exercise his or her powers and perform his or her duties and in the absence of any acting Vice Chancellor, the Pro-Vice Chançellor or the senior most Professor in the University shall exercise such powers and perform such duties of the Vice Chancellor that require urgent action.

7. Registrar

1) The Registrar must have requisite qualifications and sufficient administrative experience to be appointed as a Registrar of an academic institution as specified by University Grant Commission(UGC) Regulations.
2) The Registrar shall be a full-time salaried officer of the University and shall be appointed by the Chairperson of the Sponsoring body on the recommendation of the Vice Chancellor.
3) The Registrar shall have the powers as specified under the Haryana Private Universities Act, 2006, as follows:
 a) the registrar shall sign all contracts and authenticate all documents and records on behalf of the university;
 b) the registrar shall be the Member-Secretary of the Governing Body, Board of Management and Academic Council but shall not have a right to vote.
4) When the office of the Registrar is vacant or when the Registrar is absent by reason of illness or any other reason the duties and functions of the Registrar shall be performed by such other person as the Vice Chancellor may appoint for the purpose.
5) The Registrar shall be directly responsible to the Vice Chancellor.

7. (a) Powers and functions of the Registrar

1) The Registrar shall be the custodian of the records, the common seal and such other property of the University as the Board of Management may commit to Registrar's charge.
2) In addition to the powers and duties mentioned under section 18 of the Haryana Act, the duties of the Registrar shall be as follows:
 (i) to conduct the official correspondence on behalf of the authorities of the University;
 (ii) to issue notices to convene meetings of the authorities of the University and all committees and subcommittees appointed by any of these authorities;
 (iii) to keep the minutes of the meetings of all the authorities of the University and of all the committees and subcommittees appointed by any of these authorities;
 (iv) to enter into agreements, sign documents and authenticate records on behalf of the University;
 (v) to hold in special custody the common seal, records, books and documents and other such property of the University as specified by the Board of Management;

(vi) to safeguard and maintain the buildings, gardens, offices, canteens, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the University;

(vii) to represent the University when authorized by the Board of Management/ Vice Chancellor in suits or proceedings by or against the University, sign powers of attorney and plead or depute his or her representatives for this purpose;

(viii) to head the Academic Regulations and Records Office, maintain the student records including the academic records and personal information records and keep proper record of Academic Regulations of the University subject to the supervision of the Academic Council; and

(ix) to perform such other duties as may be specified in the Statutes, Ordinances, or Regulations as may be specified by the Governing Body, Board of Management or the Vice Chancellor from time to time.

8. Controller of Examinations

1) There shall be a Controller of Examinations who must have requisite qualifications and relevant experience to be appointed as a Controller of Examinations of an academic institution as per the UGC Regulations.

2) The Controller of Examinations shall be a full-time salaried officer of the University appointed by the Chancellor on the recommendations of a Selection Committee constituted under Section 21 of this Statute.

3) The Controller of Examinations shall report to the Vice Chancellor and shall be responsible for conducting examinations, assessments, tests or other forms of evaluation for courses taught in the University for granting Degrees, Diplomas, Certificates and other academic titles and distinctions, including those for the purpose of evaluation of candidates for admission to such courses, and declaring the results of such examinations, assessments, tests or other forms of evaluation.

4) The Controller of Examinations shall exercise such other powers and perform such other duties as may be prescribed by the Statutes, Ordinances, Regulations and Rules or the Vice Chancellor.

9. Chief Finance and Accounts Officer

1) There shall be a Chief Finance and Accounts Officer who must have requisite qualifications and relevant experience as prescribed by the UGC regulations.

2) The Chief Finance and Accounts Officer shall be a full-time salaried officer of the University and shall be appointed by the Chancellor on the recommendations of the Vice Chancellor.

3) The Chief Finance and Accounts Officer shall work under the supervision of the Vice Chancellor and shall be accountable to the Governing Body and the Board of Management. He or she shall be the ex-officio non-member Secretary of the Finance Committee. He or she shall advise the Vice Chancellor on financial matters.

4) Subject to the control of the Governing Body, the Chief Finance and Accounts Officer shall manage the assets and investments of the University. The Chief Finance and Accounts Officer shall be responsible for the preparation of annual estimates and statements of accounts for submission to the Finance Committee and the Governing Body.

9.(a) Powers and Functions of the Chief Finance and Accounts Officer

1) The duties of the Chief Finance and Accounts Officer shall include the following:
 (i) to exercise general supervision over the funds of the University and shall advise the Vice Chancellor as regards to its financial policy;
 (ii) to hold and manage the property and investments including trust and endowed property for furthering the objects of the University;
 (iii) to see that the limit fixed by the Finance Committee for recurring and non-recurring expenditure for a year are not exceeded and that all moneys are expended on the purposes for which they are granted or allotted;
 (iv) to receive all moneys for the use and benefit of the University within the mandate and objectives of the University;
 (v) to watch the progress of collection of revenue and advise on the methods of collection employed;
 (vi) to make payments sanctioned under each head of budget as approved by the Governing Body or Board of Management.
 (vii) to prepare interim reports for the Vice Chancellor and Finance Committee;
 (viii) to prepare in consultation with the Vice Chancellor and subject to amendments and approval of the Finance Committee an annual budget of current and capital income and expenditure of the University including both formal and non-formal education and auxiliary units, for submission to the Board of Management;
 (ix) to invest University funds in consultation with the Finance Committee and the approval of the Governing Body;
 (x) to see that the registers of buildings, land, furnitures and equipments are maintained up to date and that the stock-checking is conducted of equipment and other consumable materials in all offices, centres, laboratories, libraries, schools and institutions maintained by the University;
 (xi) to call for explanation from the concerned officer or authority, body, committee or board for unauthorised expenditure and for other financial irregularity that comes or brought to its notice and to suggest disciplinary action against the persons at fault;
 (xii) to represent the University in all legal matters pertaining to finance and taxation;
 (xiii) to provide for at least one annual audit of all the accounts of the University;

(xiv) to make recommendations to the Governing Body on the appointment of auditors and oversee the financial audit of the University audit accounts

(xv) to perform such other duties as may be required by the Statutes, Ordinances, Regulations and Rules; and

(xvi) to call for from any office or school or institution under the University any information or returns that he or she may consider necessary to discharge his or her financial responsibilities.

2) The Chief Finance and Accounts Officer shall not incur any expenditure or make any investment without the prior approval of the Governing Body.

3) When the office of the Chief Finance and Accounts Officer is vacant or he is not available due to the reason of illness or any other reason, the duties and functions of the Chief Finance and Accounts Officer shall be performed by such other person as the Vice Chancellor may appoint for this purpose.

10. Proctor

1) The Proctor shall be a full-time salaried teacher of the University with additional responsibilities;

2) The Proctor shall exercise such powers and perform such duties in respect of maintenance of discipline among students as may be necessary or as may be assigned to him or her by the Vice Chancellor from time to time.

3) The Proctor shall exercise such other powers and perform such other duties as may be prescribed by the Statutes, Ordinances, Regulations and Rules or by the Vice Chancellor.

11. Dean Students Welfare

1) Dean Students Welfare shall be a full time salaried teacher of the University with additional responsibility.

2) He shall be responsible for the welfare of the students and look after their grievances.

3) He shall exercise such other powers and perform such other duties as may be prescribed in Ordinance, Statutes and regulations.

12. Deans of Schools

1) The University shall have such Schools as may be specified in this Statute or subsequent Statutes.

2) Deans of Schools shall be appointed by the Vice Chancellor from the Professors of the School, or in their absence among Associate Professors, for a period of three years and he or she shall be eligible for reappointment.

3) Notwithstanding anything contained in Clause 12(2), the Vice Chancellor or the Pro-Vice Chancellor can also act as the Dean of a School.

4) A Dean shall be the Head of the School and shall be responsible to the Vice Chancellor for the conduct and maintenance of the standards of teaching and research in the School.

12. (a) Powers and functions of Deans of Schools

1) The Dean of a School shall be responsible for the establishment, maintenance and monitoring of academic standards in the school, and shall:
 (i) Preside at the meetings of the School;
 (ii) Submit proposals to the Academic Council for approval of new programmes of study and for the discontinuation of existing programmes of study;
 (iii) Monitor and review programmes of study in the school and report on the running of such programmes to the Vice Chancellor;
 (iv) Monitor and review research in the school and report on the running of such programmes annually to the Vice Chancellor;
 (v) Decide on the minimum requirement for entry to particular programmes of study in the school;
 (vi) Guide Heads of academic departments of the school on the implementation of Academic Regulations;
 (vii) Establish Examination Boards to review assessments conducted in respect of programmes of study in the School;

2) The Dean of a School shall recommend external examiners and moderators of the Schools and communicate the same to the Controller of Examinations after the approval of the Vice Chancellor;
3) The Dean of a School may determine the recipients of prizes, scholarships, endowments and similar awards of the School.
4) The Dean of a School may establish such committee, as he or she deems appropriate to him or her in the exercise of his or her powers and functions.
5) The Dean of a School shall consider and make recommendations on all matters, which may be referred by the Vice Chancellor.
6) The Dean of a School shall fulfil such additional responsibilities and exercise such powers as may be assigned to him or her by Vice Chancellor.
7) The Dean of a School shall provide academic leadership and make decisions on all academic and administrative matters relating to the School.
8) The Dean of a School shall also assist in the management of the financial and other resources allocated to the school.
9) The Dean of a School shall have the power to deal with all matters relating to the planning, development, and implementation and monitoring of the academic work in the school.
10) When the office of a Dean of a School is vacant or when a Dean of a School is absent by reason of illness or any other reason, the duties and functions of such Dean shall be performed by such person as the Vice Chancellor may appoint for this purpose.

11) The Dean of a School shall be invited to attend and to speak at any meeting of the University or Committees of the School, as the case may be, on matters relating to that school, but shall not have the right to vote at the meeting unless he or she is a voting member of the relevant Authority, Body, Committee or Board.

13. Heads of Departments

1) A School may, if necessary, establish Departments. Each Department shall be headed by its Head of Department.
2) The Heads of Departments must be qualified to be appointed as Professors or Associate Professors in the University.
3) The Heads of Departments shall be appointed by the Vice Chancellor on the recommendation of the Dean on the terms and conditions as may be,prescribed.
4) The Vice Chancellor may also ask a Dean to act as Head of the department.
5) The Heads of Departments shall report and shall be responsible to the Dean of the School for managing teaching, research, and other activities of the Department.
6) The Heads of Departments shall recommend leave for teaching and administrative staff in their respective Departments, to the concerned Dean. However, a copy of the leave record shall be forwarded to the Registrar's Office for the purpose of records.
7) The Heads of Departments shall recommend confirmation, promotion and performance evaluation of employees in their Departments. The Heads of Departments' recommendations for confirmations and promotions of Academic staff and Administrative staff shall be sent to the Confirmation and Promotion Committee constituted to consider the promotion or confirmation of such staff.
8) The Heads of the Departments shall advise the Deans of Schools in writing as to the teaching load and subjects to be assigned to each member of the Academic staff in their Departments for the current year, including requirement of any new staff.
9) The Heads of Departments or their nominee shall ordinarily sign all orders for supply of materials or repairs. The Heads of Departments may in consultation with the concerned Dean delegate this function to another person during absences for short periods.
10) The Heads of Departments shall appoint the internal course examiners.
11) The Heads of Departments shall perform such other duties as may be assigned by the Dean.
12) Where there are no Departments in a School, the Dean of the School shall have all the powers and functions of a Head of Department set out in this section.

Chapter 3 – Authorities of the University

14. Authorities of the University

The following shall be the Authorities of the University:
(a) The Governing Body;
(b) The Board of Management;
(c) The Academic Council;
(d) The Finance Committee; and
(e) Other authorities subsequently created under this Statute;

15. Governing Body

1) The Governing Body shall consist of the following members:
 (i) The Chancellor: Chairman;
 (ii) The Vice Chancellor;
 (iii) The Secretary to the Government of Haryana, Department of Higher Education or in his absence, the Director General Higher Education of the Government of Haryana;
 (iv) Five persons nominated by the Sponsoring body out of whom two shall be eminent educationists;
 (v) One expert in management or technology from outside the University, nominated by the Chancellor and shall hold the office for a term of 2 years; and
 (vi) One expert of finance, nominated by the Chancellor and shall hold the office for a term of 2 years.

2) The five persons nominated by the Sponsoring body shall hold office for a term of three years and shall be eligible for reappointment.
3) Registrar shall be non-member Secretary of the Governing Body.
4) The Governing Body shall meet at least three times each calendar year. The quorum of the meetings of the Governing Body shall be four, provided that the Secretary to the Government of Haryana, Department of Higher Education or in his absence, the Director General Higher Education of the Government of Haryana shall be present in each meeting in which decisions on issues involving government policies/instructions are to be taken.

15. (a) Powers of the Governing Body

In addition to the powers vested in the Governing Body by virtue of the Haryana Private Universities Act, 2006 the Governing Body shall also have the following powers and functions:

1) to frame and review, from time to time, the broad policies and programmes of the University and to suggest measures for the improvement and development of the University;
2) to advise the Chancellor in respect of any matter that the Chancellor refers to it for advice;
3) to maintain and fulfil the basic aims and objectives of the University as set out in Section 3 of the Haryana Private Universities Act, 2006 and to determine and regulate the educational, research, financial and other policies of the University;
4) to consider and adopt resolutions on the annual report and annual accounts of the University, annual audits and the financial estimates;
5) to take charge of overall administration of the University and to appoint, discipline or dismiss the Officers of the University in accordance with the procedure laid down under the Haryana Private Universities Act, 2006 this Statute & subsequent Statutes, Ordinances, Regulations or Rules;

6) to receive grants, donations, contributions, gifts, prizes, scholarships, and other moneys, to disburse grants and donations and to award prizes and scholarships;
7) to make or authorize the making of Ordinances, Regulations and Rules;
8) to appoint committees and to delegate any of the above mentioned powers and duties to any Officer, authority or committee of the University;
9) to make provisions for regulating its own business and procedures or those of the other Authorities;

16. Board of Management

1) The Board of Management shall consist of the following members:
 (i) the Vice Chancellor as Chairman;
 (ii) The Secretary to the Government of Haryana, Department of Higher Education or in his absence, the Director General Higher Education of the Government of Haryana;
 (iii) Two members of the Governing Body, nominated by the Sponsoring Body;
 (iv) Three persons who are not the members of the Governing Body, nominated by the Sponsoring Body;
 (v) Three persons from amongst the teachers, nominated by the Sponsoring Body; and
 (vi) Two teachers, nominated by the Vice Chancellor.

2) The Registrar shall be the non-member Secretary of the Board of Management.
3) The term of office for members of the Board of Management shall be two years which can be renewed.
4) The Board of Management shall meet at least once in every two months.
5) The quorum of the meetings of the Board of Management shall be five:

 Provided that the Secretary to the Government of Haryana, Department of Higher Education or in his absence, the Director General Higher Education of the Government of Haryana, shall be present in each meeting where decisions on issues involving Government polices or instructions are to be made.

16.(a) Powers and Functions of the Board of Management

Subject to the Haryana Act, the Board of Management shall have the following powers and functions:

1) to approve the creation of teaching/ academic and non teaching posts, the numbers, qualifications, and cadres thereof and the emoluments to be paid to the holders of such posts in consultation with the Finance Committee, regulate and enforce discipline and redress grievances;

2) to define, on the advice of the Academic Council and Schools of the University, functions of the Departments and to allocate areas of study, teaching and research to them, add, modify, curtail, cancel or withdraw any of the formal and non-formal educational programmes and to provide for research and for the advancement and dissemination of knowledge;

3) to approve or reject the recommendations made by any or all committees connected with the University;

4) to issue appeal for funds, accept funds in all forms, administer the revenues, make investments in consultation with the Finance Committee, take custody and approve expenditure from special funds, provide for, acquire, sell or hypothecate assets, borrow in the name of and on behalf of the University, enter into and cancel contracts and generally administer the operations of the University in all respects, in accordance with broad policies framed by the Governing Body;

5) to approve the maintenance of proper accounts and other relevant records and Annual Statements of Accounts including the Balance-Sheet for every previous financial year, and recommend these to the Governing Body for final approval;

6) to examine and recommend the Annual Budget for approval by the Governing Body;

7) to execute documents, to effect conveyances, transfers, Government securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, moveable, immovable or intellectual belonging to the University or to be acquired for the purposes of the University;

8) to raise and borrow money on bonds, mortgages, promissory notes or other securities founded or based on any of the properties and assets of the University or without any securities and upon approved terms and conditions and to pay out of the funds of the University all expenses incidental to the raising of money and to repay and redeem any money borrowed;

9) to fix emoluments and travelling and other allowances of internal and external examiners, moderators and such other personnel appointed for examinations, in consultation with the Academic Council and the Finance Committee;

10) to select an emblem and to have a common seal for the University and to provide for the custody and use of such seal;

11) to approve conferment of degrees, awards and fellowships on the recommendations of the Academic Council;

12) to delegate all or any of its powers to any committee or subcommittee constituted by it;

13) to authorize the Registrar or any other Officer, authority, body, committee or board to institute, conduct, defend, compound or abandon legal proceedings by or against the University or its officers;

14) to do all such things and acts as may be directed by the Governing Body in fulfilment of the objectives of the University.

17. Academic Council

1) The Academic Council shall be the principal academic body of the University. The Academic Council shall, subject to the provisions of the Haryana Act, Statutes, Ordinances, Regulations and Rules have the control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests within the University, co-ordinate and exercise general supervision over the academic policy of the University exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Statutes.

2) The Academic Council shall consist of the following members:
 (i) the Vice Chancellor as Chairman;
 (ii) the Pro-Vice Chancellor(s);
 (iii) the Controller of Examinations;
 (iv) the Deans of Schools of the University;
 (v) All Professors;
 (v) a. One Associate Professor and one Assistant Professor from each School to be nominated by the Vice Chancellor;
 (vi) Five educationists of repute or distinguished persons from any other field related to the activities of the University who are not in the service of the University, nominated by the Chancellor;

3) The Registrar shall be the non-member Secretary of the Academic Council.

4) The term of office of nominated members shall be two years which can be renewed.

17.(a) Powers and Functions of the Academic Council

Subject to the Haryana Private Universities Act, 2006 the Academic Council shall be the principal academic body of the University and have the following additional powers and duties:

1) To exercise general supervision over the academic work of the University and to give directions regarding methods of instruction, evaluation, research or improvements in academic standards;
2) To prescribe courses of study leading to degrees and diplomas of the University;
3) To approve the recommendations of the Boards of Studies on curricula for various courses of studies;
4) To promote research within the University and acquire reports on such research from time to time;

5) To consider matters of academic interest either on its own initiative or at the initiative of the Board of Management and to take proper action thereon;
6) To arrange for the conduct of examinations in conformity with the Statutes and Regulations;
7) To maintain proper admissions and examinations standards;
8) To recognize diplomas and degrees of other universities and institutions and to determine their equivalence with the diplomas and degrees of the University;
9) To suggest measures for departmental co-ordination;
10) To make recommendations to the Board of Management on:
 (i) Measures for improvement of standards of teaching, training and research;
 (ii) Institution of Fellowships, Scholarships, Medals and Prizes;
 (iii) Establishment or abolition of Departments;
 (iv) To provide for any matter relating to the academic functions of the University, discipline, residence, admissions and examinations;
 (v) Conferment of degrees, awards and fellowships including honorary degree and distinctions.
 (vi) Award of fellowships, scholarships, studentships, and fee concessions; and
 (vii) Requirements for attendance;
11) To appoint subcommittees to advise on such specific matters as referred to it by the Board of Management;
12) To appoint a Standing Committee to deal with day to day matters if necessary;
13) To consider the recommendations of the subcommittees and to take such action, including the making of recommendations to the Board of Management, as the circumstances of each case may require;
14) To review periodically the activities of the Departments and to take appropriate action, including making recommendations to the Board of Management with a view to maintaining and improving the standards of instruction; and
15) To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes.

17. (b) Meetings of the Academic Council

1) The Academic Council shall meet as often as may be necessary but at least once in four months.
2) One third of the total members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.
3) Any business which it may be necessary for the Academic Council to perform, except such business as may be placed before its meeting, may be carried out by circulation of a resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council.

18. Finance Committee

1) The Finance Committee shall consist of the following members:
 (i) Vice Chancellor as Chairman;
 (ii) Pro-Vice Chancellor(s), if any;
 (iii) Registrar
 (iv) A Professor nominated by the Governing Body;
 (v) A financial expert nominated by the Governing Body;
 (vi) One nominee of the Board of Management; and
 (vii) The Chief Finance and Accounts Officer as Secretary.

2) The Finance Committee shall meet at least twice each year to examine the accounts and to scrutinize proposals for expenditure.

3) All members of the Finance Committee other than ex-officio members shall hold office for a term of two years.

18. (a) Powers and Functions of the Finance Committee

1) The annual accounts and financial estimates of the University shall be placed before the Finance Committee for consideration and thereafter submitted to the Governing Body after its consideration by the Board of Management together with the comments of the Finance Committee for approval.
2) The Finance Committee shall with the approval of the Board of Management fix limits of the total recurring expenditure and the total non-recurring expenditure of the year, based on the income and resources of the University. No expenditure shall be incurred by the University in excess of the limits so fixed.
3) No expenditure other than that provided in the budget shall be incurred by the University without being placed before the Finance Committee and approval of the Governing Body after consideration by the Board of Management.

Chapter 4 –Committees and Boards

19. Committees and Boards

1) The Committees and other Boards of the University include the following:
 a) Selection Committee for the Appointment of the Registrar, Chief Finance and Accounts Officer, Controller of Examinations, Librarian;
 b) Selection Committee for the Appointment of Academic Staff ;
 c) Selection Committee for the Appointment of Administrative Staff;
 d) Confirmation and Promotion Committee for Academic Staff;
 e) Confirmation and Promotion Committee for Administrative Staff
 f) School Board of Studies;
 g) University Research Committee;

h) School Research Committee;
i) Student Discipline Committee;
j) Admissions Committee; and
k) Other Committees and Boards subsequently created under the Haryana Act or this Statute, Ordinances, Regulations or Rules.

2) An authority of the University may appoint standing or special committees of the University as it may deem fit.

3) Any such committee appointed under sub-section (2) may deal with any issue delegated to it subject to subsequent confirmation by the appointing authority.

20. Constitution of the Committees

Where any authority of the University is given power by the Haryana Act, Statutes, Ordinances, Regulations or Rules to appoint committees, such committees shall, save as otherwise provided, consist of the members of the authority concerned and of such other persons, if any, as the authority in each case may think fit.

21. Selection Committees

1) Selection Committee for Appointment of Academic Staff

i) There shall be a Selection Committee for making recommendations for appointment to the posts of Professors, Associate Professors, Assistant Professors, research staff and other academic posts other than Visiting Teachers for each School.

ii) A Selection Committee for Appointment of Academic Staff shall consist of the following members:
(1) Vice Chancellor as Chairman;
(2) The Concerned Dean, provided that he or she holds a post not lower than the level of the post for which the selection is being made;
(3) The Registrar as Secretary;
(4) The Head of Department, if any, provided that he or she holds a post not lower than the level of the post for which the selection is being made;
(5) Three subject experts not below the rank of the Professor nominated by the Vice Chancellor from outside the University out of a panel approved by the Chancellor;

iii) If an endowment from a donor is accepted by the University for instituting a Professorship, the donor may be co-opted as a member of the Selection Committee for the purpose of filling up that professorship.

2) Selection Committee for Appointment of Administrative Staff

i) There shall be a Selection Committee for the appointment of Administrative Staff for the University consisting of the following members:
(1) Vice Chancellor or his nominee as Chairman;
(2) Two experts nominated by the Vice Chancellor;

(3) The concerned Head of Department/ Branch Officer; and
(4) The Registrar.

22. Special Mode of Appointment

Notwithstanding anything contained in Clause 21 of this Statute:

1) The Vice Chancellor may invite a person of high academic distinction and professional attainments to accept the post of Pro-Vice Chancellor, Professor or Associate Professor or any other academic post in the University, on such terms and conditions as the Vice Chancellor deems fit, and on the person agreeing to do so, appoint him or her with the approval of the Chancellor to the post for up to one year.
2) The Vice Chancellor may on the recommendation of the concerned Head of the Department and the concerned Dean appoint a Visiting Teacher for a period up to one year.
3) The Vice Chancellor may appoint a teacher or any other academic staff working in any other university or organisation to undertake a joint project.

23. Confirmation and Promotion Committees

1) Promotion Committee for Academic Staff
 (i) There shall be a Promotion Committee for Academic Staff for making recommendations to the promotions of Professors, Associate Professors and Assistant Professors as per the UGC regulations.
 (ii) The constitution of the Promotion Committee for Academic Staff shall be as per the UGC regulations.
 (iii) If an endowment from a donor is accepted by the University for instituting a Professorship, the donor may be co-opted as a member of the Committee for the purpose of confirmation or promotion for that professorship.

2) Confirmation and Promotion Committee for Administrative Staff

 There shall be a Confirmation and Promotion Committee for the appointment of Administrative Staff of the University consisting of the following members:

 (i) Pro- Vice Chancellor if any or the nominee of the Vice Chancellor not below the rank of the Professor shall be the Chairman;
 (ii) The Registrar
 (iii) An expert nominated by the Vice Chancellor out of a panel of at least three names approved by the Chancellor; and
 (iv) The concerned Head of the Department/Branch Officer.

24. School Board of Studies

1) There shall be a School Board of Studies.
2) The School Board of Studies shall consist of the following members:
 i) The Dean of the School as Chairman;
 ii) All Heads of the Department of the School;
 iii) All Professors and Associate Professors of the School;
 iv) Two Assistant Professors nominated by the Vice Chancellor;

v) Two external experts from Academics or Industry nominated by the Vice Chancellor out of the panel provided by the Dean of the School.

3) The period of office of members shall be two years.

24. (a) Powers and Functions of the School Board of Studies

The School Board of Studies shall have the following powers and functions:

1. To establish and maintain appropriate academic standards of programmes;
2. To make recommendations to the Academic Council for introduction of new programmes and for the abolition of existing programmes;
3. To review and recommend to the Academic Council on Academic Regulations, Rules and Procedures governing all programmes;
4. To advise the Examination Boards and Examination Panels for programmes on the implementation of regulations and approve recommendations relating to examinations;
5. To appoint sub-committees and working groups for the purpose of effectively discharging its duties;
6. To advise the Academic Council on any matter which may be referred to it by the Governing Body or the Board of Management;
7. To deal with any matter pertaining to degrees or diploma or certificates in accordance with and subject to the regulations concerning such degrees or diploma or certificates, which are inforce from time to time.

25. University Research Committee

1) There shall be a University Research Committee.
2) The University Research Committee shall consist of the following members:
 i) Vice Chancellor as Chairman;
 ii) The Chairperson of each School Research Committee;
 iii) One full time Academic Staff from each School elected by the Academic Staff of the respective School; and
 iv) One full time academic staff nominated by the Vice Chancellor;
 v) The Registrar as Secretary.
3) The term of office of members of the University Research Committee shall be two years.

25.(a) Powers and Functions of the University Research Committee

Subject to the powers vested in the Academic Council and the Board of Management, the University Research Committee shall have the following powers:

(1) To advise the Academic Council on research funding policies and procedures in the University;
(2) To oversee the allocation of research funds to academic staff;

(3) To approve other applications for external research funding submitted by academic staff of the University;

(4) To review and report on the University's research activities;

(5) To report on its business to the Academic Council at such intervals as the Academic Council may require.

26. School Research Committee

1) There shall be a School Research Committee.

2) The School Research Committee shall consist of the following members:

i. The Dean of the School as Chairman;

ii. All Heads of the Departments of the School;

iii. All Professors of the School;

iv. One full time Academic Staff from another School nominated by the Vice Chancellor for the period of two years.

26. (a) Powers and Functions of the School Research Committee

1) It shall consider the applications for registration to Ph.D programmes.

2) It shall consider the periodical progress reports of the candidates registered for Ph.D programmes.

3) It shall perform any other powers or functions assigned by the University Research Committee from time to time.

27. Student Discipline Committee

1) There shall be a Student Discipline Committee.

2) The Student Discipline Committee shall consist of the following members:

(i) The Proctor as Chairman;

(ii) Dean Students Welfare;

(iii) One Hostel Warden to be nominated by the Vice Chancellor

(iv) Two Teachers of the University out of which one may be the lady teacher nominated by the Vice Chancellor;

(v) The Registrar

3) The term of office of members of the Student Discipline Committee shall be two years.

27.(a) Powers and Functions of the Student Discipline Committee

1) Subject to the powers vested in the Board of Management, the Student Discipline Committee shall have the following powers and functions:

i) To investigate and make findings upon any complaint against a student ordered to be brought before it by the Vice Chancellor;

ii) To advise the Vice Chancellor on the policies and procedures relating to student discipline;

iii) To lay down and review the University's Code of Conduct for Students and recommend necessary changes in the Code from time to time;

iv) To lay down the procedures for dealing with violation of the Code of Conduct for Students and or for dealing with violations of any rules and regulations of the University by students and the penalties relating to such violations; and

v) To submit its findings to the Vice Chancellor along with its recommendations as to appropriate course of action to be taken.

2) Where a student is found guilty of violating the Code of Conduct for Students or any other rules and regulations of the University, the Student Discipline Committee may recommend any of the following penalties or any combination thereof:

i) Warning;
ii) Reprimand;
iii) Fine within the maximum determined by the Vice Chancellor;
iv) Disallowance of the work concerned by prohibiting assessment or, where the work has been assessed, by annulling the results in the assessed work. The Student Discipline Committee shall either permit the student to submit, within a specified period, a substitute piece of work for assessment; or deem the disallowance to be a failure on the part of the student in the examination or work;
v) Withdrawal of any academic or other University privilege, benefit, right or facility other than the right to follow courses of instruction and present himself for examinations;
vi) Suspension from the University for a specified period of time;
vii) Expulsion from the University; and
viii) Payment of compensation to make good any damage or defacement to University property or assets caused by the student.

28. Admissions Committee

1) There shall be an Admissions Committee in each School.
2) An Admissions Committee shall consist of the following members:
 i) The Dean of the School or his or her representative as Chairman;
 ii) The concerned Head of the Department;
 iii) Admissions Officer of the relevant School;
 iv) Two other Academic Staff of the concerned School; and
 v) Such other members as co-opted by the Chairman of this Committee.
3) The term of office of members of Admissions Committees shall be two years.

28.(a) Powers and Functions of Admissions Committees

1) Subject to the powers vested in the Board of Management, an Admissions Committee shall have the following powers and functions:
 i) To ensure that the Admissions Policy of the University is observed in the making of admissions to University programmes;
 ii) To determine the principles on which admissions are to be made and the procedures thereof, subject to the Admissions Policy of the University;

iii) To monitor the admissions to University programmes and investigate any problems arising in connection thereof;

iv) To refer the matter to the Academic Council for advice where the Admissions Committee is of the view that a serious matter relating to the admission of a student has arisen; and

v) To report to the Academic Council on its work from time to time.

Chapter 5 – Admissions Policy

29. Admissions Policy

1) Admission will be made on the basis of merit. The basis of merit may be any one of the following:
 - All India Tests/Haryana State Tests/University Test/Performance in the qualifying examinations (any one)
 - Online Aptitude Test.
 - Personal Interview
2) There shall be no management quota in the admissions and reservations will be as per the Haryana Private Universities Act 2006.
3) The University's policy is to admit a diverse and exceptional group of students from India and abroad who are dedicated to studying at a high intellectual level.

 Admissions to the University will be open to all persons regardless of race, religion, place of birth, domicile, nationality political or social affiliation and background, cast or creed or gender. However, admissions of foreign students shall be governed by the guidelines and directions applicable to foreign students.
4) Students admitted to the University will be equipped with the knowledge skills and vision to meet the challenges and demands of globalization. The goal is to produce world-class professionals, scholars, and academicians.

30. The Number of Seats in Different Programmes

The number of seats available in each programme for an academic year shall be determined by the Board of Management in consultation with the Academic Council, the relevant Schools and such other Officers, Authorities, Bodies, Committees or Boards as the Board of Management considers appropriate to consult.

31. Reservation of Seats

1) A minimum of 25% seats for admissions in the university will be reserved for students of the State of Haryana, out of which 10% seats will be reserved for students belonging to Scheduled Castes of the State of Haryana.
2) The reserved seats will be filled as per the policies of the Haryana Government.
3) Nothing contained in this section shall be read as relaxing the minimum entry qualification requirements and programme specific requirements.

Chapter 6 – Annual Reports and Accounts

32. Annual Report

1) The annual report of the University shall be prepared by the Board of Management which shall include, among other matters, the steps taken by the University towards the fulfillment of its objects and shall be approved by the Governing Body and a copy of same shall be submitted to the sponsoring body.
2) Copies of the Annual Report prepared under Clause(1) above shall also be presented to the Visitor and the Government.

33. Annual Accounts

1) The annual accounts including balance sheets of the University shall be prepared under the direction of the Board of Management and the annual accounts shall be audited atleast once in every year by the auditors appointed by the university for this purpose.
2) A copy of the annual accounts together with the audit report shall be submitted to the Governing Body.
3) A copy of the annual accounts and audit report along with the observations of the Governing Body shall be submitted to the Sponsoring Body.
4) A copy of annual accounts and balance sheet prepared under Clause (1) above shall be presented to the Visitor and the Government. The advice of the Government or the Visitor, if any, arising out of the accounts and audit report of the university shall be placed before the Governing Body. The Governing Body shall issue such directions, as it may deem fit, and compliance shall be reported to the Visitor or the Government, as the case may be.

Chapter 7 – Miscellaneous

34. Students Fees:

1) **Tuition Fee**

The tuition fee for students of the University shall be as prescribed by the Ordinance.

2) **Other Fees**

The University shall prescribe other fees from time to time. These may include admission fees, examination fees, fees for admission to students' residence and charges for providing students with accommodation and food and other expenses incurred for them.

3) The fee structure shall be sent to the Government for information atleast 30 days before the commencement of Academic Session.
4) A merit-cum-means basis fee concession will be available to students with Haryana domicile as per provisions contained in Section 36(2) of the Haryana Act.

35. Scholarships and Fellowships

Students admitted to the University may be awarded scholarships and fellowships based on merit and their needs. Scholarships and fellowships shall be awarded to students from the interests accrued from the scholarship and fellowship fund.

36. Honorary Degrees and Distinctions

Notwithstanding anything contained in this Statute, the power to confer Honorary Degrees and Distinctions shall be subject to the prior approval of the Visitor.

37. Terms and Conditions of Service and Code of Conduct for the Teachers

1) All the teachers and other academic staff of the University shall be governed by the terms and conditions of service and a code of conduct as may be prescribed by the University.

2) Every member of Academic Staff of the University shall be appointed on basis of a written contract.

3) A copy of every Academic Staff's contract referred to in Clause (2) shall be deposited with the Registrar.

38. Provident, Pension Funds and Insurance Schemes

The University shall constitute for the benefit of its employees such provident or pension funds or provide such insurance schemes as it may deem fit or as prescibed by the State Government.

39. Arbitration of Disputes between the University and Employees or between Officers, teachers, employees and students

1) Any dispute, controversy or claim arising out of or in connection with the contract between the University and any employee, or the breach, termination or invalidity thereof, or between officers, teachers, employees, and students, shall, at the request of the employee or the person concerned, be referred to a tribunal of arbitration consisting of one member nominated by the Vice Chancellor, one member nominated by the employee or the person concerned and a Chair selected by the two nominated members.

2) Every request made by the employee or the person concerned under Clause (1) shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration and Conciliation Act, 1996.

3) The procedure for regulating the work of the Tribunal shall be prescribed by the University.

40. Right to Appeal

Every employee or student of the University or an Institution maintained by the University shall have a right to appeal, within 30 days or such time as may be prescribed by the Statutes, to the Vice Chancellor against the decision of any Officer or Authority of the University or of the School, as the case may be, and thereupon, the Vice Chancellor may confirm, modify or reverse the decision appealed against.

41. Actions against Students and Students' Right to Appeal

1) Any student or candidate for an examination whose name has been removed from the rolls of the University by the orders or resolution of the Vice Chancellor, Student Discipline Committee or Examination Committee and who has been debarred from appearing at the examination of the University for more than one year, may, within ten days of the date of receipt of such orders or copy of such resolution by him or her, appeal to the Chancellor who may confirm, modify or reverse the decision of the Vice Chancellor or the Committee.

2) The decision of the Chancellor shall be final.

42. Removal of Academic Staff, Administrative Staff and Non-Academic and Non-Administrative Staff of the University

1) Notwithstanding anything contained in the terms of contract of service of the appointment of an Academic Staff, Administrative Staff and Non-Academic and Non-Administrative Staff of the University, such person may be removed from the University by the appointing authority where such person is found to be:
 (i) of unsound mind;
 (ii) had been convicted by a court of law of any offence involving moral turpitude and sentenced in respect thereof to imprisonment for any term.; or
 (iii) otherwise guilty of serious misconduct in discharging his or her powers and functions.

 Provided that such employee had been given a reasonable opportunity to be heard and present his case to the authority investigating the matter.

2) Where the removal of such Academic Staff, Administrative Staff or Non-Academic and Non-Administrative Staff is for a reason other than that specified in Clause 42(1), such person shall be given one month notice in writing or paid one months' salary in lieu of notice.

43. General Principles for the Interpretation of the Statutes

1) This Statute shall receive such fair, large and liberal construction and interpretation as will best ensure the attainment of the object of the Statute according to its true intent, meaning and spirit

2) In this Statute, unless the context otherwise requires:

i) Where any word or expression is defined in this Statute, such definition shall extend to the grammatical variations and cognate expressions of such word or expression.

ii) Words and expressions importing the masculine gender include the feminine gender as well.

iii) Words and expressions in the singular include the plural and words and expressions in the plural include the singular.

iv) References to any Officer, authority, body, committee or board include his, her or its nominee.

v) Where any part of this Statute confers power to make any subsidiary legislation, expressions used in the subsidiary legislation shall have the same meaning as in the Statute conferring the power, and any reference in such subsidiary legislation to "the Statute" shall be construed as a reference to the Statute conferring the power to make such subsidiary legislation.

vi) Where in subsidiary legislation there is a reference to a section or other provision by number, letter or combination of number and letter, and not in conjunction with the title or short title of other subsidiary legislation or a Statute, the reference shall be construed as a reference to the section or other provision of that number, letter or combination in the subsidiary legislation in which the reference occurs.

vii) Where in subsidiary legislation there is a reference to a subsection or other subdivision of a provision by number, letter or combination of number and letter, and not in conjunction with the number of any other section or provision of that subsidiary legislation or any other subsidiary legislation, the reference shall be construed as a reference to the subsection or other subdivision of a provision of that number, letter or combination in the section or other provision in which the reference occurs.

3) Where any part of this Statute confers any power or imposes any duty, then the power may be exercised and the duty shall be performed from time to time as occasion requires.

4) Where any part of this Statute confers any power or imposes any duty on the holder of any office as such, then the power may be exercised and the duty shall be performed by the holder for the time being of that office.

44. The Overriding Effect of the Haryana Act

Any powers or functions of any Officer, Authority, Body, Committee or Board conferred by this Statute are subject to the provisions of the Haryana Private University Act, 2006.

45. Presumption of Lawful Exercise of Power

Subject to Clause 3 of this Statute, where this Statute confers authority upon any person to:

i) Make any subsidiary legislation;

ii) Make any instrument; or
iii) Exercise any power or function,

And the Statute conferring the power prescribes conditions, subject to the observance, performance or existence of which any such power may be exercised, such conditions shall be presumed to have been duly fulfilled if in the document evidencing the exercise of the authority there is a statement that such authority had been conferred by such Statute.

46. Presumption of Validity of Appointments and Constitution of University Authorities and Bodies

1) Subject to this Statute, the appointment made to any post in the University and constitution of any authorities, bodies, boards or committees in the University in accordance with the Statutes and Regulations shall be deemed to be valid and in accordance with the law.

2) If any question arises as to whether any person has been duly elected or appointed as, or is entitled to be, a member of any authority or other body of the University, the matter shall be referred to the Chancellor and/or the Governing Body, whose decision thereon shall be final.

47. Presumption of Validity of Act or Proceedings and Indemnity against General Proceedings

1) Subject to this Statute, no act or proceeding of the Governing Body, Management Board or any other Officer, authority, body, committee or board of the University shall be invalidated or questioned on the ground merely of the existence of any vacancy or defect in the constitution thereof.

2) No suit, prosecution or any other legal proceedings shall lie against the University or for any act or omission of any Officer, authority, body, committee or board or employee of the University in the performance of their powers and functions under the provisions of this Statute or any Ordinances, Regulations or Rule made there under, provided such act or omission was actuated by good faith.

48. Delegation of Powers

Subject to the provisions of the Haryana Act and the Statutes, any officer or authority of the University may delegate powers to any other officer or authority or person under his, her or its control subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority or person delegating such powers.

Appendix I

Educational Qualification for the Academic Staff, Administrative Staff and Non Academic/Non Administrative Staff

1. Academic Staff

The educational qualification and experience of the Academic staff will be as per the guidelines of the relevant Statutory Body or as per the guidelines of the University Grant Commission.

2. Administrative Staff

The educational qualification and experience for the Administrative staff will be as per the guidelines of relevant Statutory Body or as per the guidelines of the University Grant Commission. Incase there are no such guidelines for a particular category of Administrative staff in relevant statutory body or UGC , the guidelines of State Govt. of Haryana in respect of such recruitment will be followed.

3. Non-Academic/Non Administrative Staff

The educational qualification and experience for the Non-academic/Non-Administrative staff will be as per the guidelines of UGC/AICTE. Incase there are no such guidelines for a particular category of Non-Academic/Non-Administrative staff in the UGC/AICTE, the guidelines of State Govt. of Haryana in respect of such recruitment will be followed.

Appendix II

Convocation of the University

1. Convocation of the University

The convocation of the University shall be held in every academic year in the manner as may be specified by these Statutes for conferring of degrees, certificates and other academic distinctions or for any other purpose.

2. Manner of the Convocation of the University

i) The Vice Chancellor shall provide for the conferring of awards for degrees, diplomas, certificates and other academic distinctions at the Convocation. The Vice Chancellor shall establish a Standing Committee on Convocation, the purpose of which shall be to advise the Registrar on the discharge of the latter's duties in connection with matters pertaining to the Convocation and ceremonies related thereto.

ii) The University shall normally hold one Convocation per year. However, it may hold special Convocations for the award of Honorary degrees where considered necessary by the Vice Chancellor.

iii) Students participating in the convocation ceremony shall be required to wear academic dress. All graduates will wear the academic dress for the degree they are receiving at that convocation ceremony.

iv) Academic staff and other University officials shall be invited to attend convocation and sit on the stage as part of the ceremony. These individuals shall be able to request their apparel from the Academic Regulations and Records Office, or may wear their own formal academic apparel.

v) The Governing Body provides the Academic Regulations and Records Office with the particulars of each Honorary Degree recipient so that the proper Honorary Degree apparel and citation will be available on the day they are to receive their degree.

vi) All graduates who indicate that they will attend the Convocation shall be provided with a predetermined number of reserved guest tickets, subject to availability. Extra tickets may be available only on the day of the ceremony if practicable.

vii) Students who are unable to attend the Convocation ceremony may provide a written request to the Academic Regulations and Records Office requesting their degrees to be awarded in absentia.

viii) At the Convocation ceremony, prizes and medals designated for outstanding academic and non-academic achievements may also be awarded.

ix) The Registrar shall produce the official program for convocation ceremonies. Convocation Programs will list the name, degree and specialization, if applicable, of each graduate, according to the information available to the Registrar at the time the program is printed.

x) Further details may be provided by subsequent Statutes, Ordinances, Rules and Regulations of the University.

Anything contrary to the provisions of "The Haryana Private Universities Act, 2006" as amended from time to time shall be treated as null and void.